

CITY OF SHEBOYGAN FALLS COMMITTEE OF THE WHOLE MEETING MINUTES

FEBRUARY 19, 2020

CALLED TO ORDER: 5:30 P.M.

CLOSED: 6:10 P.M.

Alders present: Alan Mayer, Peter Weber, Jacob Immel, Tom Bigler, and Paul Jensen. Alderperson Van Engen absent and excused. Mayor Randy Meyer presiding.

I. FINANCE & PERSONNEL

Marsha Clifford from General Code presented their services and a quote to the committee for the recodification of the City of Sheboygan Falls Municipal Code and ongoing maintenance of the code. Alderperson Weber made a motion to recommend the recodification quote to the council for approval. The cost for the initial recodification is \$9,252. Alderperson Mayer seconded the motion. Motion carried on unanimous roll call vote of the committee.

The committee reviewed the quotes from Hub International Insurance and Cities and Villages Mutual Insurance Company for property and liability insurance. Alderperson Weber made a motion to recommend the quote from Hub International Insurance Company to the council for approval. Alderperson Mayer seconded the motion. Motion carried on unanimous roll call vote of the committee.

II. PROPERTY

Alderperson Immel made a motion to recommend the purchase of a score board for Rochester Park to the council for approval. The cost of the score board is \$4,000 which will be split between the Park Board funds and Sheboygan Falls Baseball and Softball Association. Alderperson Jensen seconded the motion. Motion carried on unanimous roll call vote of the committee.

City Administrator Shad Tenpas and Director of Public Works Jerry Benzschawel presented a quote they received from Bay-Lake Regional Planning Commission for the developing of two online interactive cemetery applications. Alderperson Immel made a motion to continue looking into the cemetery project. Alderperson Jensen seconded the motion. Motion carried on unanimous roll call vote of the committee.

III. CITY SERVICES

Alderperson Jensen made a motion to recommend the Construction of the 2020 Utility Improvement – Base BID to Dorner, Inc. to the council for approval. Alderperson Bigler seconded the motion. Motion carried on unanimous roll call vote of the committee.

Alderperson Bigler made a motion to recommend the Donohue Engineering Services Agreement for the 2020 Utility Improvements project to the council for approval. Total cost \$19,460. Alderperson Jensen seconded the motion. Motion carried on unanimous roll call vote of the committee.

IV. PUBLIC HEALTH & WELFARE

Alderperson Immel made a motion to recommend the Mobile Home Park Application Renewal for Acacia Falls, LLC to the council for approval. Alderperson Mayer seconded the motion. Motion carried on unanimous roll call vote of the committee.

Mayor Meyer closed the Committee of the Whole Meeting at 6:10 P.M.

Randy J. Meyer, Mayor

Alyssa M. Walford, City Clerk

CITY OF SHEBOYGAN FALLS COMMON COUNCIL MEETING MINUTES

FEBRUARY 19, 2020

CALLED TO ORDER: 6:30 P.M.

ADJOURNED: 6:42 P.M.

Roll Call: Alderpersons present – Alan Mayer, Peter Weber, Jacob Immel, Tom Bigler, and Paul Jensen. Alderperson Van Engen absent and excused. Mayor Randy Meyer presiding.

Minutes:

Alderperson Immel made a motion to approve the minutes from the February 5, 2020 council meeting. Alderperson Weber seconded the motion. Motion carried on unanimous roll call vote of the council.

General:

Alderperson Mayer made a motion to approve the zoning change request from Harold and Sherry Arpke for the rezoning of a 1.65 acre parcel and a 4.09 acre parcel located West of Norgaard Avenue from R-3 Two Family Residential to R-7 Nostalgic Residential District. Alderperson Weber seconded the motion. Motion carried on 4-0 roll call vote of the council, Alderperson Bigler abstained.

Alderperson Mayer made a motion to approve the preliminary plat for Norgaard Meadows Subdivision. Alderperson Immel seconded the motion. Motion carried on 4-0 roll call vote of the council, Alderperson Bigler abstained.

Alderperson Mayer made a motion to approve the Conditional Use Application for Metallic Tube to use the rear 6,000 square foot vacant area of the property located at 136 Vision Parkway as a distribution center by Fastenal for Fastenal Products. Alderperson Weber seconded the motion. Motion carried on unanimous roll call vote of the council.

Alderperson Mayer made a motion to approve the Conditional Use Application for Gary Gibson and Angela Hood-Gibson to use their property located at 333 Pine Street as an Esthetician Office. Alderperson Weber seconded the motion. Motion carried on unanimous roll call vote of the council.

Alderperson Jensen made a motion to approve the Construction of the 2020 Utility Improvement – Base BID to Dorner, Inc. Alderperson Weber seconded the motion. Motion carried on unanimous roll call vote of the council.

Alderperson Jensen made a motion to approve the Donohue Engineering Services Agreement for the 2020 Utility Improvements project. Total cost \$19,460. Alderperson Bigler seconded the motion. Motion carried on unanimous roll call vote of the council.

Alderperson Mayer made a motion to approve the purchase of a stump grinder from the 2018-2020 Department of Public Works Capital Budget funds. Alderperson Weber seconded the motion. Motion carried on unanimous roll call vote of the council.

Alderperson Mayer made a motion to approve the purchase of a used vector jet from the 2018-2020 Department of Public Works Capital Budget funds. Alderperson Weber seconded the motion. Motion carried on unanimous roll call vote of the council.

Alderperson Mayer made a motion to approve the property and liability insurance quote from Hub International Insurance Company. Alderperson Weber seconded the motion. Motion carried on unanimous roll call vote of the council.

Aldersperson Bigler made a motion to approve the purchase of a score board for Rochester Park to the council for approval. The cost of the score board is \$4,000 which will be split between the Park Board funds and Sheboygan Falls Baseball and Softball Association. Aldersperson Jensen seconded the motion. Motion carried on unanimous roll call vote of the council.

Aldersperson Immel made a motion to approve Ordinance No. 7 – An Ordinance Amending Sections 9.07 and 19.01 of the Municipal Code of the City of Sheboygan Falls Regarding Dogs in City Parks. Aldersperson Mayer seconded the motion. Motion carried on 4-1 roll call vote of the council, Aldersperson Jensen voting no.

Aldersperson Immel made a motion to approve the 2020/2021 Mobile Home Park Application Renewal for Acacia Falls, LLC. Aldersperson Jensen seconded the motion. Motion carried on unanimous roll call vote of the council.

Aldersperson Immel made a motion to approve the Pet Fancier Permit from Gina Schultz. Aldersperson Mayer seconded the motion. Motion carried on unanimous roll call vote of the council.

Aldersperson Immel made a motion to approve the Beverage Operator License Applications from Samantha Mendez, Austin McKay, and Erin Bradley. Aldersperson Jensen seconded the motion. Motion carried on unanimous roll call vote of the council.

Aldersperson Mayer made a motion to approve the City Hall and Utility Bills for the month of February. Aldersperson Weber seconded the motion. Motion carried on unanimous roll call vote of the council.

Aldersperson Immel made a motion to adjourn. Aldersperson Jensen seconded the motion. Motion carried on unanimous roll call vote of the council.

Randy J. Meyer, Mayor

Alyssa M. Walford, City Clerk