

# Sheboygan Falls CARES Small Business Grant



Small businesses are an integral part of the fabric of Sheboygan Falls and the backbone of our community. With the recent Stay at Home order due to the COVID-19 pandemic, the City of Sheboygan Falls realizes that many of our small businesses have been negatively impacted and have faced a great deal of uncertainty due to the disruption in their business caused by the order.

The City of Sheboygan Falls recognizes the challenges small business owners currently are facing and wishes to provide local businesses in our community with financial assistance to help to ease some of the financial challenges they are currently facing as they are trying to re-open their businesses through the City of Sheboygan Falls CARES Small Business Grant.

## **How It Works...**

Through funds allocated from the City's Tax Incremental Districts (TID), the City has established a fund of up to \$50,000 to provide grants to small businesses located within the City of Sheboygan Falls to assist with their business expenses during their recent business disruption and/or re-opening following the lifting of the Stay at Home order. Grants will be in an amount of at least \$250 but will not exceed \$500 depending upon the number of applications received (i.e. If 150 applications are received, grant amount will be \$333 - \$50,000 divided by 150. If 75 applications are received, the grant will be capped at \$500 per business). The number of grants awarded will be limited to no more than 200 total recipients to ensure a grant award of at least \$250. Preference will be giving based upon date of receipt of application.

## **Eligibility Requirements...**

To qualify for the Sheboygan Falls CARES Small Business Grant, businesses must:

- Be a business that was negatively impacted by the Stay at Home order / COVID-19 pandemic and operate with a storefront located within the City of Sheboygan Falls. Home-based businesses and independent contractors are not eligible.
- Non-profit or for-profit businesses may apply.
- Have fewer than 10 full-time equivalent (FTE) employees employed at their location(s) within Sheboygan Falls (i.e. Employee normally works 10 hours per week would be 0.25 FTE, employee normally works 20 hours per week would be 0.50 FTE, etc.).
- Business-owners with multiple businesses (common ownership) can receive no more than two (2) grants. Businesses must have separate storefronts to qualify if applying for more than one grant.
- Business must have been open and in operation on February 1, 2020, as well as open and operating in some capacity as of July 1, 2020.

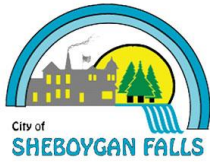
## **How to Apply...**

Applications will be accepted at the City of Sheboygan Falls office located at 375 Buffalo Street, Sheboygan Falls, WI 53085. Applications may be submitted beginning July 1, 2020 and must be received by 5:00 p.m. on July 31, 2020, to be considered. The City of Sheboygan Falls reserves the right to approve or deny any grant application received.

## **Have Questions...**

If you have any questions with regards to the Sheboygan Falls CARES Small Business Grant, you may contact Shad Tenpas, City Administrator, or Alyssa Walford, City Clerk / Treasurer, at:

City of Sheboygan Falls  
375 Buffalo Street  
Sheboygan Falls, WI 53085  
(920) 467-7900



# Sheboygan Falls CARES Small Business Grant



## Application Form

**Business Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Owner(s):** Please provide the name(s) of all owners with 20% or more ownership of the business.

Name: \_\_\_\_\_ % Ownership: \_\_\_\_\_

Name: \_\_\_\_\_ % Ownership: \_\_\_\_\_

Name: \_\_\_\_\_ % Ownership: \_\_\_\_\_

Name: \_\_\_\_\_ % Ownership: \_\_\_\_\_

### Certification:

Certify by initializing each statement below:

\_\_\_\_\_ I (we) operate a business with a storefront located within the City of Sheboygan Falls.

\_\_\_\_\_ The business has been negatively impacted by the recent Stay at Home order / COVID-19 pandemic.

\_\_\_\_\_ I (we) employ less than ten (10) full-time equivalent (FTE) employees at Sheboygan Falls location(s). This count should include any owner(s) that work for the business.

Number of FTE: \_\_\_\_\_

\_\_\_\_\_ I (we) attest the business was open and operating on February 1, 2020, and also on July 1, 2020, in some capacity.

By signing below, I do hereby certify that all the information provided in this application is true and accurate.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

Applications may be submitted beginning July 1, 2020, and must be received by 5:00 p.m. on July 31, 2020. Applications should be sent to or dropped off at: City of Sheboygan Falls, 375 Buffalo Street, Sheboygan Falls, WI 53085.