

**CITY OF SHEBOYGAN FALLS COMMON COUNCIL MEETING MINUTES – SPECIAL MEETING**

**APRIL 21, 2021**

**CALLED TO ORDER: 5:45 P.M.**

**ADJOURNED: 5:50 P.M.**

Alderspersons present: Alan Mayer, Peter Weber, Jacob Immel, Terry Van Engen, Tom Bigler, and Paul Jensen. Mayor Randy Meyer presiding.

**Minutes:**

Aldersperson Immel made a motion to approve the minutes from the April 7, 2021 council meeting. Aldersperson Weber seconded the motion. Motion carried on unanimous roll call vote of the council.

**General:**

Aldersperson Immel made a motion to approve City Hall and Utility bills for the month of April. Aldersperson Bigler seconded the motion. Motion carried on unanimous roll call vote of the council.

Aldersperson Van Engen made a motion to approve the reading of the council minutes for April 21, 2021 sine die. Aldersperson Mayer seconded the motion. Motion carried on unanimous roll call vote of the council.

Aldersperson Van Engen made a motion to adjourn sine die. Aldersperson Immel seconded the motion. Motion carried on unanimous roll call vote of the council.

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**Randy J. Meyer, Mayor**

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**Alyssa M. Walford, City Clerk**

## **ORGANIZATIONAL MEETING**

**APRIL 21, 2021**

**CALLED TO ORDER: 5:50 P.M.**

**CLOSED: 5:58 P.M.**

Roll call: Present—Alan Mayer, Peter Weber, Jacob Immel, Terry Van Engen, Tom Bigler, and Paul Jensen. Mayor Meyer presiding.

Mayor Meyer instructed the council to nominate candidates from the floor and vote by secret ballot for the purpose of selecting a council member to be the president of the council for a term of one year. Moved by Alderperson Immel seconded by Alderperson Mayer, to nominate Terry Van Engen (accepted). No more nominations. Moved by Alderperson Immel seconded by Alderperson Weber, to cast a unanimous ballot for Terry Van Engen. Roll call: Aye—Unanimous.

Mayor Meyer instructed the council to nominate candidates from the floor and vote by secret ballot for the purpose of selecting a council member to be the council representative on the planning commission for a term of one year. Moved by Alderperson Immel seconded by Alderperson Weber, to nominate Alan Mayer (accepted). No more nominations. Moved by Alderperson Immel seconded by Alderperson Weber, to cast a unanimous ballot for Alan Mayer. Roll call: Aye—Unanimous.

### **Appointments**

Appointment of Tom Bigler to a one-year term as the council representative on the Library Board.

Appointment of Peter Weber to a one-year term as the council representative on the Fire & Police Commission.

Appointment of Jacob Immel to a one-year term as the council representative on the Park Board.

Appointment of Between the Lakes, Pete Scheuerman to a one-year term as Electrical Inspector.

Appointment of Gary TenHaken to a one-year term as Garden Lot Director.

Appointment of Sandra Cherveney to a five-year term on the Police & Fire Commission.

Appointment of Chris Audino to a five-year term on the Board of Appeals.

Appointment of Jerry Benzschawel to a three-year term on the Plan Commission.

Appointment of Gerri Olson to a three-year term on the Library Board.

Appointment of Richard Lemahieu to a five-year term on the Housing Authority.

Appointment of Jim Fasse to a three-year term on the BID Board.

Appointment of Amy Arpke to a five-year term on the Park Board.

Appointment of Kari Jaeckels to a five-year term on the Sex Offender Residence Appeal Board.

Appointment of the firm of Hopp Neumann Humke LLP to a one-year term as City Attorney.

Moved by Alderperson Immel seconded by Alderperson Weber, that the appointments be confirmed. Roll call: Aye—Unanimous.

Moved by Alderperson Van Engen seconded by Alderperson Immel, that the council as organized for regular business shall constitute the Board of Public Works. Roll call: Aye--Unanimous.

Moved by Alderperson Van Engen seconded by Alderperson Mayer, that the City Clerk-Treasurer and Deputy Clerk-Treasurer be insured or bonded for \$25,000.00 Roll call: Aye--Unanimous.

### **2021-2022 COUNCIL COMMITTEE APPOINTMENTS**

#### **CITY SERVICES**

**(Utility, Streets, Public Ways,  
R.R. & Sewers)**

**\*Paul Jensen  
Peter Weber  
Tom Bigler**

#### **FINANCE & PERSONNEL**

**(Bonds, Labor Contracts, Salaries  
& Budget)**

**\* Terry Van Engen  
Peter Weber  
Alan Mayer**

#### **PUBLIC SAFETY**

**(Fire, Police, Emergency Gov't  
Disaster Preparedness)**

**\*Peter Weber  
Tom Bigler  
Terry Van Engen**

#### **ECONOMIC DEVELOPMENT**

**(Industrial Park, Land Development,  
Business Recruitment & Retention &  
MainStreet program)**

**\*Alan Mayer  
Terry Van Engen  
Jacob Immel**

#### **PUBLIC HEALTH & WELFARE**

**(Licenses, Permits, Building, Plbg.,  
Electrical & Inspections)**

**\*Jacob Immel  
Paul Jensen  
Alan Mayer**

#### **PROPERTY**

**(Public Property, Parks, Zoning,  
Buildings, Cemetery, Pump Station)**

**\*Tom Bigler  
Paul Jensen  
Jacob Immel**

#### **\*COMMITTEE CHAIRMAN**

Moved by Alderperson Immel seconded by Alderperson Weber, that the council committee appointments be approved. Roll call: Aye—Unanimous.

### ***RESOLUTION NO. 1 2021-2022***

**A RESOLUTION DESIGNATING WELLS FARGO BANK, NATIONAL EXCHANGE BANK, BMO HARRIS BANK, WISCONSIN BANK & TRUST, COLLINS STATE BANK, OOSTBURG STATE BANK, CLEVELAND STATE BANK, AND THE STATE INVESTMENT POOL AS PUBLIC DEPOSITORIES AND AUTHORIZE THE DEPOSIT AND WITHDRAWAL OF CITY MONEYS FROM THE AFOREMENTIONED FINANCIAL INSTITUTIONS.**

Moved by Alderperson Van Engen seconded by Alderperson Mayer, that Resolution No. 1, 2021-2022 be adopted. Roll call: Aye—Unanimous.

**RESOLUTION NO. 2  
2021-2022**

**A RESOLUTION DESIGNATING THE SHEBOYGAN FALLS NEWS AS THE OFFICIAL NEWSPAPER OF THE  
CITY OF SHEBOYGAN FALLS.**

Moved by Alderperson Van Engen seconded by Alderperson Weber, that Resolution No. 2, 2021-2022 be adopted. Roll call: Aye—Unanimous.

Moved by Alderperson Weber seconded by Alderperson Immel that the meeting adjourn. Roll call: Aye—Unanimous.

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**Randy J. Meyer, Mayor**

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**Alyssa M. Walford, City Clerk**

## **CITY OF SHEBOYGAN FALLS COMMON COUNCIL MEETING MINUTES**

**APRIL 21, 2021**

**CALLED TO ORDER: 6:30 P.M.**

**ADJOURNED: 6:40 P.M.**

Alderspersons present: Alan Mayer, Peter Weber, Jacob Immel, Terry Van Engen, Tom Bigler, and Paul Jensen. Mayor Randy Meyer presiding.

### **Public Hearing:**

Mayor Meyer called the public hearing to order at 6:30pm regarding the special assessments for the replacement of lead water service laterals and non-code compliant sanitary sewer laterals on Fifth Street from Western Avenue to Leavens Avenue, Wilson Avenue between Fifth Street and 330 Feet West of Sixth Street, Walnut Street, and Maple Street. There were no participants. Aldersperson Mayer made a motion to close the public hearing. Aldersperson Immel seconded the motion. Motion carried on unanimous roll call vote of the council.

### **General:**

Aldersperson Immel made a motion to approve the Proclamation for National Day of Prayer. Aldersperson Van Engen seconded the motion. Motion carried on unanimous roll call vote of the council.

Aldersperson Weber made a motion to approve Resolution No. 3 – A Resolution of Support for a Strong State and Local Partnership – Shared Revenue Funds Critical Services. Aldersperson Immel seconded the motion. Motion carried on unanimous roll call vote of the council.

Aldersperson Van Engen made a motion to approve Resolution No. 4 – A Resolution Approving the Borrowing of \$1,575,000 to Finance 2021-2023 Capital Improvement Plan. Aldersperson Mayer seconded the motion. Motion carried on unanimous roll call vote of the council.

Aldersperson Van Engen made a motion to approve Resolution No. 5 – A Resolution to Refinance Existing State Trust Fund Loans. Aldersperson Weber seconded the motion. Motion carried on unanimous roll call vote of the council.

Aldersperson Van Engen made a motion to approve Resolution No. 6 – A Resolution Establishing the Salaries of Officials and Employees of the City of Sheboygan Falls. Aldersperson Mayer seconded the motion. Motion carried on unanimous roll call vote of the council.

Aldersperson Jensen made a motion to approve Resolution No. 7 – A Resolution Accepting the Dedication of Road Right-of-Way in the City of Sheboygan Falls. Aldersperson Weber seconded the motion. Motion carried on unanimous roll call vote of the council.

Aldersperson Jensen made a motion to approve Resolution No. 8 – A Final Resolution Determining and Levying Special Assessments for the Replacement of Lead Water Service Laterals and Non-Code Compliant Sanitary Sewer Laterals on Fifth Street from Western Avenue to Leavens Avenue, Wilson Avenue between Fifth Street and 330 Feet West of Sixth Street, Walnut Street, and Maple Street in the City of Sheboygan Falls. Aldersperson Bigler seconded the motion. Motion carried on unanimous roll call vote of the council.

Aldersperson Bigler made a motion to approve the purchase of soccer foot golf goals at Rochester Park not to exceed \$450. Aldersperson Immel seconded the motion. Motion carried on unanimous roll call vote of the council.

Aldersperson Immel made a motion to approve beverage operator license applications for Kristin Guske and Heather Bory. Aldersperson Mayer seconded the motion. Motion carried on unanimous roll call vote of the council.

Aldersperson Mayer made a motion to adjourn. Aldersperson Immel seconded the motion. Motion carried on unanimous roll call vote of the council.

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**Randy J. Meyer, Mayor**

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**Alyssa M. Walford, City Clerk**

## **CITY OF SHEBOYGAN FALLS COMMITTEE OF THE WHOLE MEETING MINUTES**

**APRIL 21, 2021**

**CALLED TO ORDER: 6:00 P.M.**

**CLOSED: 7:15 P.M.**

Alderspersons present: Alan Mayer, Peter Weber, Jacob Immel, Terry Van Engen, Tom Bigler, and Paul Jensen. Mayor Randy Meyer presiding.

### **I. FINANCE & PERSONNEL**

Aldersperson Weber made a motion to recommend Resolution No. 4 – A Resolution Approving the Borrowing of \$1,575,000 to Finance 2021-2023 Capital Improvement Plan to the council for approval. Aldersperson Mayer seconded the motion. Motion carried on unanimous roll call vote of the committee.

Aldersperson Mayer made a motion to recommend Resolution No. 5 – A Resolution to Refinance Existing State Trust Fund Loans to the council for approval. Aldersperson Weber seconded the motion. Motion carried on unanimous roll call vote of the committee.

Aldersperson Weber made a motion to recommend Resolution No. 6 – A Resolution Establishing the Salaries of Officials and Employees of the City of Sheboygan Falls to the council for approval. Aldersperson Van Engen seconded the motion. Motion carried on unanimous roll call vote of the committee.

### **II. CITY SERVICES**

Aldersperson Weber made a motion to recommend Resolution No. 7 – A Resolution Accepting the Dedication of Road Right-of-Way in the City of Sheboygan Falls to the council for approval. Aldersperson Bigler seconded the motion. Motion carried on unanimous roll call vote of the committee.

Aldersperson Jensen made a motion to recommend Resolution No. 8 – A Final Resolution Determining and Levying Special Assessments for the Replacement of Lead Water Service Laterals and Non-Code Compliant Sanitary Sewer Laterals on Fifth Street from Western Avenue to Leavens Avenue, Wilson Avenue between Fifth Street and 330 Feet West of Sixth Street, Walnut Street, and Maple Street in the City of Sheboygan Falls to the council for approval. Aldersperson Weber seconded the motion. Motion carried on unanimous roll call vote of the committee.

### **III. PROPERTY**

Aldersperson Immel made a motion to recommend the purchase of Rochester Park soccer foot golf goals to the council for approval. Aldersperson Jensen seconded the motion. Motion carried on unanimous roll call vote of the committee.

The committee held a discussion on the former pocket building site located at 414 Broadway Street. The committee brainstormed ideas to temporarily improve the site. There was no action taken.

*Mayor Meyer suspended the Committee of the Whole meeting at 6:22 P.M. for the Common Council Meeting.*

*The Committee of the Whole reconvened at 6:40 P.M.*

#### **IV. FINANCE & PERSONNEL**

Aldersperson Van Engen moved to go into closed session pursuant to WI State Statute 19.85 (1)(c) – for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility relating to employee leave in the Police Department.

The committee returned to open session on a unanimous roll call vote of the committee.

Mayor Meyer closed the Committee of the Whole meeting at 7:15pm.

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**Randy J. Meyer, Mayor**

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**Alyssa M. Walford, City Clerk**