

**CITY OF SHEBOYGAN FALLS COMMON COUNCIL MEETING  
SHEBOYGAN FALLS MUNICIPAL BUILDING  
1<sup>ST</sup> FLOOR COUNCIL CHAMBERS  
375 BUFFALO STREET**

**COUNCIL MEETING  
NOVEMBER 2, 2022  
6:30 P.M.**

Committee of the Whole      5:30 P.M.

**ROLL CALL**

**MINUTES**

**GENERAL**

1. Appearances
2. Correspondence
3. Announcements
4. Preliminary Plat Approval Subject to Engineering and Legal Review for the Sheboygan County Economic Development Coporation

**PUBLIC SAFETY**

1. Joint Powers Agreement – County 911 Emergency System

**BILLS**

Assign: A.M. & T.V.E.

**ADJOURN**

**Please Note:** There has been a Zoom Conference meeting set up for the Committee of the Whole and Common Council Meeting. Members of the Council may be appearing remotely. The public is welcome to attend online or via phone. Please contact the City Clerk's office to obtain the Meeting ID at 920-467-7900 ext. 110



City of  
**SHEBOYGAN FALLS**

**MEETING NOTICE**

**COMMITTEE OF THE WHOLE  
WEDNESDAY, NOVEMBER 2, 2022  
1<sup>ST</sup> FLOOR COUNCIL CHAMBERS  
MUNICIPAL BUILDING, 375 BUFFALO STREET**

**5:30 P.M.**

**I. ECONOMIC DEVELOPMENT**

1. Move to Closed Session-Pursuant to WI State Statute 19.85 (1)(e)-Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Developer negotiations.
2. Open Session-Committee will consider any motions that arise due to discussion in closed session.

**BY THE ORDER OF CHAIRPERSON:**

**ALAN MAYER**

**MEMBERS:**

**TERRY VAN ENGEN**

**JACOB IMMEL**

**II. PUBLIC SAFETY**

1. Joint Powers Agreement – County 911 Emergency System

**BY ORDER OF THE CHAIRPERSON:**

**JACOB IMMEL**

**MEMBERS:**

**TERRY VAN ENGEN**

**TOM BIGLER**

**II. FINANCE & PERSONNEL**

1. Budget

**BY ORDER OF THE CHAIRPERSON:**

**TERRY VAN ENGEN**

**MEMBERS:**

**PETER WEBER**

**ALAN MAYER**

**Please Note:**

There has been a Zoom Conference meeting set up for the Committee of the Whole and Common Council Meeting. Members of the Council may be appearing remotely. The public is welcome to attend online or via phone. Please contact the City Clerk's office to obtain the Meeting ID at 920-467-7900 ext. 110

**CITY OF SHEBOYGAN FALLS COMMITTEE OF THE WHOLE MEETING MINUTES**

**OCTOBER 26, 2022**

**CALLED TO ORDER: 5:45 P.M.**

**CLOSED: 6:33 P.M.**

Alderpersons present: Alan Mayer, Terry Van Engen, Jacob Immel, Peter Weber, Rachel Howard, and Tom Bigler. Mayor Randy Meyer presiding.

**I. CITY SERVICES**

Director of Public Works Jerry Benzschawel reviewed the recommended low bid by Visu-Sewer Inc. for the Sanitary Sewer Rehabilitation project. The proposed bid was for a total cost of \$325,424.25. The targeted completion date for the project is June 30, 2022. Alderperson Bigler made a motion to recommend the bid to the council for approval. Alderperson Weber seconded the motion. The motion carried on a unanimous voice vote of the committee.

**II. ECONOMIC DEVELOPMENT**

Alderperson Mayer presented the Developer Agreement for Pros 4 Technology for their development of Lot #14 of Vision Business Park. The agreement contains the standard 8-year paygo with an additional 4-year extension due to the agreement's requirement that Pros 4 Technology implement a stormwater retention pond on the property. Alderperson Van Engen made a motion to recommend the Developer Agreement to the council for approval. Alderperson Immel seconded the motion. The motion carried on a unanimous voice vote of the committee.

**III. FINANCE & PERSONNEL**

Alderperson Van Engen led a discussion on the 2023 City budget and made a motion to approve the publication of the current draft of the budget, with the changes made during the discussion, in the Sheboygan Falls News. This budget may be revised at a later date. Alderperson Mayer seconded the motion. The motion carried on a unanimous voice vote of the committee.

Mayor Meyer closed the Committee of the Whole meeting at 6:33 P.M.

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**Randy J. Meyer, Mayor**

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**Paul Seymour, City Clerk**

## CITY OF SHEBOYGAN FALLS COMMON COUNCIL MEETING MINUTES

OCTOBER 26, 2022

CALLED TO ORDER: 6:33 P.M.

ADJOURNED: 6:46 P.M.

Alderspersons present: Alan Mayer, Terry Van Engen, Tom Bigler, Peter Weber, Rachel Howard, and Jacob Immel. Mayor Randy Meyer presiding.

### Minutes:

Aldersperson Immel made a motion to approve the minutes from October 5, 2022. Aldersperson Howard seconded the motion. The motion carried with a unanimous voice vote of the council.

**Appearances:** Jodi Parks, owner of Mini & Me Bakery Café at 1090 Fond du Lac Avenue, introduced herself to the council and shared her plans to open her business. The council thanked her for her appearance.

**Correspondence:** None

**Announcements:** Mayor Randy Meyer congratulated Aldersperson Howard on completing her first marathon.

City Clerk Paul Seymour announced that 149 ballots had been cast in the first two days of in-person absentee voting for the November 8<sup>th</sup> General Election and that the in-person absentee voting would continue through November 4<sup>th</sup>.

### General

Aldersperson Mayer made a motion to approve the appointment of Nicole Kuplic to the Police and Fire Commission. Aldersperson Immel seconded the motion. The motion carried with a unanimous voice vote of the council.

Aldersperson Mayer made a motion to approve the appointment of Audrey Navejar to the Park Board. Aldersperson Immel seconded the motion. The motion carried with a unanimous voice vote of the council.

Aldersperson Mayer made a motion to approve the Conditional Use Permit for the hobby shop to be operated by Paul Demler at 805B Monroe Street with the condition that the hours of non-operation are from 10 P.M. to 6 A.M. Aldersperson Van Engen seconded the motion. The motion carried with a unanimous voice vote of the council.

Aldersperson Mayer made a motion to approve the Conditional Use Permit for Mini & Me Bakery Café to be operated by Jodi Parks at 1090 Fond du Lac Avenue with the condition that the hours of non-operation are from 10 P.M. to 6 A.M. Aldersperson Immel seconded the motion. The motion carried with a unanimous voice vote of the council.

Aldersperson Mayer made a motion to approve the Conditional Use Permit for Pros 4 Technology, Inc. at Lot #14 of Vision Business Park with the condition that there will be downward or directional lighting and enclosed garbage dumpsters. Aldersperson Van Engen seconded the motion. The motion carried with a unanimous voice vote of the council.

### City Services

Aldersperson Weber made a motion to approve the recommended bid by Visu-Sewer Inc. for the Sanitary Sewer Rehabilitation Project. Aldersperson Howard seconded the motion. The motion carried with a unanimous voice vote of the council.

**Finance & Personnel**

Alderson Van Engen made a motion to approve the travel request for a member of the Fire Department to attend the Annual Fire Prevention Professionals Conference Basic Inspector Class at a total cost of \$459.35. Alderson Mayer seconded the motion. The motion carried with a unanimous voice vote of the council.

**Economic Development**

Alderson Mayer made a motion to approve the Developer Agreement for Pros 4 Technology. Alderson Van Engen seconded the motion. The motion carried with a unanimous voice vote of the council.

**Property**

Alderson Bigler made a motion to approve Ordinance No. 3 – Amending Section 17.19 of the Municipal Code of the City of Sheboygan Falls Sign Regulations. Alderson Weber seconded the motion. The motion carried with a unanimous voice vote of the council.

**Bills**

Alderson Bigler made a motion to approve the payment of the October bills for the City and the Utilities. Alderson Immel seconded the motion. The motion carried with a unanimous voice vote of the council.

Alderson Bigler made a motion to adjourn. Alderson Immel seconded the motion. The motion carried on unanimous voice vote of the council.

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**Randy J. Meyer, Mayor**

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**Paul Seymour, City Clerk**



**2022 Sheboygan Falls BID Board Meeting**

November 2, 2022

5:15 p.m.

Sheboygan Falls City Hall – 375 Buffalo

AGENDA

1. Elect Melissa Geisthardt as President of BID Board.
2. The BID Board will be recommending that the tax assessment be set at \$1.50 per \$1,000 of property value for a total of \$19,358.25. The funds will be used to assist Chamber-Main Street in promoting the Historic Downtown business districts.
2. At a future Council Meeting, Mayor Randy Meyer will appoint Melissa Geisthardt or replacement member if she desires. Members terms are listed below.

Terms to Expire:

2022 – Melissa Geisthardt

2023 – Jeff Selk

2024 – Mike Kennedy and Ed Evanoff

SHEBOYGAN COUNTY SHERIFF'S DEPARTMENT  
OFFICE OF THE SHERIFF

*Cory L. Roeseler, Sheriff*  
*Chad Broeren, Inspector*

Phone: (920) 459-3112      FAX: (920) 459-4305

October 27, 2022

Dear Mayor, Chairman or President:

Every December the Sheboygan County Sheriff's Department completes Joint Powers Agreements for each City, Village and Town municipality.

Please sign the agreement and return a copy to me by December 15, 2022. The agreement has to be filed with the State of Wisconsin in January. Last year, again, I didn't receive all of the returns on time. Please put these on your agenda as soon as possible to assure that they are returned on time.

Please email or mail the signed copy to:

Captain Cory Roeseler  
Sheboygan County Sheriff's Department  
525 North 6<sup>th</sup> Street  
Sheboygan, WI 53081  
[Cory.roeseler@sheboygancounty.com](mailto:Cory.roeseler@sheboygancounty.com)

This year the copy is signed by me, so you can use this copy after you sign it.

Thank you for your time in this matter.

Sincerely,



Cory Roeseler  
Sheriff



**JOINT POWERS AGREEMENT  
COUNTY 911 EMERGENCY SYSTEM**

WHEREAS, Sheboygan County and the municipalities located within the boundaries of Sheboygan County have implemented an Emergency 911 System for the purposes of providing emergency services to residents and visitors of these municipalities, including fire fighting, law enforcement, ambulance, medical and other emergency services; and

WHEREAS, Sec. 256.35 (9), Wis. Stats., "Joint Powers Agreement," requires that in implementing a 911 system as has been done in Sheboygan County, municipalities shall annually enter into a Joint Powers Agreement, which Agreement shall be applicable on a daily basis and which shall provide that if an emergency services vehicle is dispatched in response to a request through the Sheboygan County 911 System, such vehicle shall render its services to the persons needing the services, regardless of whether the vehicle is operating outside the vehicle's normal jurisdictional boundaries.

THEREFORE, in consideration of the mutual promises, agreements, and conditions contained herein, it is hereby jointly agreed between Sheboygan County and the Town/City/Village of \_\_\_\_\_, "municipality," as follows:  
(Name of Town, City, Village)

1. That effective January 1, 2023, this Agreement shall, thereafter, be applicable on a daily basis from said date through December 31, 2023.
2. That if an emergency services vehicle operated by the municipality, or operated by an agency with which the municipality contracts for that particular emergency service, is dispatched in response to a request through the Sheboygan County emergency 911 System, such vehicle (whether owned and operated by the municipality or by the agency) shall render its services to the persons needing the services, regardless of whether the vehicle is operating outside the vehicle's normal jurisdictional (or as defined by contract) boundaries.
3. That a copy of this Agreement shall be filed with the State Department of Justice, as required by Sec. 256.35(9)(c) Wis. Stats.

**SHEBOYGAN COUNTY**

By: \_\_\_\_\_

(Sheriff)

Date: 10-27-22

\_\_\_\_\_ (participating agency)

(Town/City/Village)

By: \_\_\_\_\_

Chairman/Mayor/President

Date: \_\_\_\_\_