

**CITY OF SHEBOYGAN FALLS COMMON COUNCIL MEETING
SHEBOYGAN FALLS MUNICIPAL BUILDING
1ST FLOOR COUNCIL CHAMBERS
375 BUFFALO STREET**

**COUNCIL MEETING
MARCH 1, 2023
6:30 P.M.**

Committee of the Whole 6:00 P.M.

ROLL CALL

MINUTES

GENERAL

1. Appearances
2. Correspondence
3. Announcements
4. Conditional Use Permit – Sign Me Up Holdings, LLC, located at 120 Vision Parkway

PROPERTY

1. Amending Chapter 17 of the Zoning Code – Section 17.08.70 Nostalgic District (R7)

FINANCE & PERSONNEL

1. Confirmation of the Hiring of a New DPW Employee – Filling a Roster Vacancy due to Retirement

PUBLIC HEALTH & WELFARE

1. CSM of the Subdivided Lot #12 in Vision Business Park

CITY SERVICES

1. Electric Utility Purchase of a Brush Chipper

PUBLIC HEALTH & WELFARE

1. 2023/2024 Mobile Home Park Application

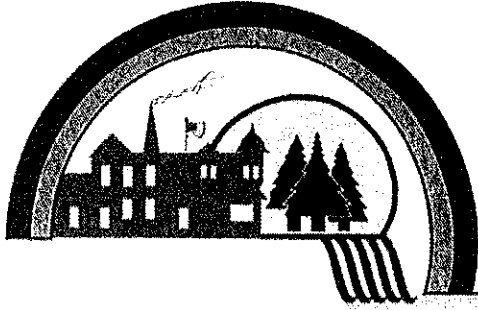
BILLS

1. Assign: P.W. & R.H.

ADJOURN

Please Note:

There has been a Zoom Conference meeting set up for the Committee of the Whole and Common Council Meeting. Members of the Council may be appearing remotely. The public is welcome to attend online or via phone. Please contact the City Clerk's office to obtain the Meeting ID at 920-467-7900 ext. 5



City of
SHEBOYGAN FALLS

MEETING NOTICE

**COMMITTEE OF THE WHOLE
WEDNESDAY, MARCH 1, 2023
1ST FLOOR COUNCIL CHAMBERS
MUNICIPAL BUILDING, 375 BUFFALO STREET**

6:00 P.M.

I. FINANCE & PERSONNEL

1. Confirmation of the Hiring of a New DPW Employee – Filling a Roster Vacancy due to Retirement

BY ORDER OF THE CHAIRPERSON:

TERRY VAN ENGEN

MEMBERS:

PETER WEBER

ALAN MAYER

II. ECONOMIC DEVELOPMENT

1. CSM of the Subdivided Lot #12 in Vision Business Park

BY THE ORDER OF CHAIRPERSON:

ALAN MAYER

MEMBERS:

TERRY VAN ENGEN

JACOB IMMEL

III. BOARD OF PUBLIC WORKS

1. Electric Utility Purchase of a Brush Chipper

BY THE ORDER OF CHAIRPERSON:

RANDY MEYER

MEMBERS:

ALAN MAYER

PETER WEBER

JACOB IMMEL

TERRY VAN ENGEN

TOM BIGLER
RACHEL HOWARD

IV. PUBLIC HEALTH & WELFARE

1. 2023/2024 Mobile Home Park Application Renewal for Acacia Falls, LLC

BY THE ORDER OF CHAIRPERSON:

RACHEL HOWARD

MEMBERS:

JACOB IMMEL

ALAN MAYER

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CITY OF SHEBOYGAN FALLS COMMITTEE OF THE WHOLE MEETING MINUTES

FEBRUARY 15, 2023

CALLED TO ORDER: 6:00 P.M.

CLOSED: 6:25 P.M.

Alderspersons present: Alan Mayer, Peter Weber, Jacob Immel, Terry Van Engen, Tom Bigler, and Paul Jensen. Mayor Randy Meyer Presiding.

I. PROPERTY

Aldersperson Bigler began a discussion regarding additional lighting in the parking lot of the municipal building. City Administrator and Utilities Director, Shad Tenpas, gave a cost estimate of \$500 per light with an additional \$500 of labor costs, for a total of \$1,000 per light installed on the building. The committee supported proceeding with the process of getting additional quotes and developing further plans. No action was taken.

II. FINANCE & PERSONNEL

Aldersperson Van Engen made a motion to recommend the renewal of the City's property and liability insurance for 2023 to the council for approval. Aldersperson Mayer seconded the motion. The motion was carried with a unanimous voice vote of the committee.

III. PUBLIC SAFETY

Mayor Meyer led a discussion regarding the need for a reduction of the speed limit on HWY 32 between 23 and Willow. The proposed change would be from 45 mph to 35 mph. The mayor asked the council members to sign a letter to Rod Hamilton with the Department of Transportation. The committee supported the outreach and all members signed the letter. No action was taken.

Assistant Chief Calvin Kesweder of the Sheboygan Falls Fire Department spoke to the committee about the controlled burn that will be done at 96 Crocker Avenue later this year. The committee thanked him and the department for the information and for their service.

Mayor Meyer closed the Committee of the Whole meeting at 6:25 P.M.

Randy J. Meyer, Mayor

Paul Seymour, City Clerk

CITY OF SHEBOYGAN FALLS COMMON COUNCIL MEETING MINUTES

FEBRUARY 15, 2023

CALLED TO ORDER: 6:30 P.M.

ADJOURNED: 6:34 P.M.

Alderspersons present: Alan Mayer, Terry Van Engen, Peter Weber, Tom Bigler, Jacob Immel, and Rachel Howard. Mayor Randy Meyer presiding.

Minutes:

Aldersperson Immel made a motion to approve the minutes from January 18, 2023. Aldersperson Weber seconded the motion. The motion was carried with a unanimous voice vote of the council.

Appearances: None

Correspondence: None

Announcements: Mayor Meyer and the council congratulated Falls Community Church on their 185th Anniversary and thanked them for being part of the community.

Mayor Meyer announced that the Sheboygan County Historical Research Center is honoring the family legacy of former Sheboygan County Administrator Adam Payne, who was newly appointed Secretary of the DNR for Wisconsin. The event will be held on February 25, 2023.

General

The Municipal Court Update by Court Clerk Paul Seymour will be given at a later Committee of the Whole Public Safety meeting.

The Travel Request for Judge Wallace Endsley did not rise to the level of needing council approval, so it was not discussed.

Finance & Personnel

Aldersperson Van Engen made a motion to approve the renewal of the City's property and liability insurance for 2023. Aldersperson Mayer seconded the motion. The motion was carried with a unanimous voice vote of the council.

Public Health & Welfare

Aldersperson Howard made a motion to approve the application for a Regular Class "B" Liquor and a Class "B" Beer License for OFC Acquisition, Inc. Aldersperson Immel seconded the motion. The motion was carried with a unanimous voice vote of the council.

Aldersperson Howard made a motion to approve the application for a Animal Fancier Permit for Gina Schultz of 336 Pine Street. Aldersperson Immel seconded the motion. The motion was carried with a unanimous voice vote of the council.

Bills

Aldersperson Mayer made a motion to approve the bills for the City and Utilities for February. Aldersperson Van Engen seconded the motion. The motion was carried with a unanimous voice vote of the council.

Aldersperson Immel made a motion to adjourn. Aldersperson Howard seconded the motion. The motion was carried with a unanimous voice vote of the council.

Randy J. Meyer, Mayor

Paul Seymour, City Clerk



Vermeer®
Wisconsin

5915 N. Richmond Street
Appleton, WI 54913
(920) 687-9988
kbarnes@vermeerwisconsin.com

1/11/2023

Quote #: 00130
PO #:

Bill To:
Sheboygan Falls Utilities
Joel Schoneman
P.O. Box 210
Sheboygan Falls, WI 53085-210

Ship To:
Sheboygan Falls Utilities
Joel Schoneman
P.O. Box 210
Sheboygan Falls, WI 53085-210

1 - VERMEER BC1000XL BRUSH CHIPPER DIESEL \$53,000.00

NEW 2023 with 0 Hours SN#1VRD11AC0P1052682

- 12" CAPACITY DRUM STYLE BRUSH CHIPPER
- 74 HP DEUTZ TD2.9L DIESEL ENGINE
- 12" X 17" FEED OPENING
- ISOLATED ENGINE AND CUTTER HOUSING
- 5200 LBS TORFLEX AXLE WITH ELECTRIC BRAKES
- TELESCOPING TONGUE WITH PINTLE HITCH & BREAK-AWAY SWITCH
- 6-BOLT WHEELS WITH ST235/80R16 LRE TIRES
- MULTIFUNCTION ELECTRONIC DISPLAY AND FUEL GAUGE
- BASIC SOUND REDUCTION
- SINGLE-LAYER INFEED CURTAIN AND STANDARD DISCHARGE CHUTE
- LED TRAILER LIGHTING
- 1 YEAR/1,000 HOUR VERMEER LIMITED EQUIPMENT WARRANTY
- 3 YEAR/3,000 HOUR EXTENDED LIMITED DRUM WARRANTY

	Machine	\$53,000.00
	Total Due	\$53,000.00

PRICING VALID FOR 7 DAYS FROM THE DATE OF THE QUOTE.

Accepted by: _____

Date: _____

Title: _____

Sincerely,
Kory Barnes
Sales Representative
(920) 360-5581
kbarnes@vermeerwisconsin.co

**MOBILE HOME PARK APPLICATION
2023-2024**

NAME OF OWNER ACACIA FALLS, LLC

ADDRESS N 7559 N. Pioneer Rd, Fond Du Lac, WI 54937

LEGAL DESCRIPTION OF PROPERTY TO BE LICENSED (attach)

IS THIS A NEW LICENSE OR RENEWAL (circle one)

FOR NEW LICENSE APPLICANTS: FOLLOW SECTION 17.08(4) OF THE MUNICIPAL CODE.

FEE:

\$2 PER MOBILE HOME

 323 NUMBER OF UNITS @ \$2.00 = \$ 646

PLEASE MAKE CHECK PAYABLE TO: CITY OF SHEBOYGAN FALLS

I hereby certify that all the above statements and attachments submitted hereto are true and correct to the best of my knowledge and belief.

Applicant Ashwood Communities, LLC

Date _____

Phone No. _____ Contact E-mail eflood@floodhomesinc.com

Date of Drive Through and Inspection with Ken Meyers: TBD Before March 1, 2023

Subject to Council Approval on March 1, 2023.

Approval or Refusal

Date Permit (Issued, Denied) _____

City Clerk/City Administrator _____

Renewal License 3/1/2023 Through 3/1/2024

APPLICATION FOR CONDITIONAL USE PERMIT-SHEBOYGAN FALLS CITY

INSTRUCTIONS: Applications are to be filed with City Plan Commission and they shall refuse applications that are not complete or that are not legible.

Property Owner: VISION BUSINESS PARK . Phone Number: _____

Applicant: SIGN ME UP Holdings, Co., LLC . Phone Number: 920-550-0009

ATTN: PAUL RADELMACHER

Address: 120 Vision Parkway . City of Sheboygan Falls, WI. 53085.

Local Parcel Number: 592829180977 . Current Zoning: Business Park District (BPD)

↳ This is currently a 7.80 acre parcel that will need to be subdivided

Legal Description: ↳ Ask Cedar Creek surveying as they staked the 2.0 acre boundary

Current or Most Previous Use or Operation: Varant Business Park District City of Sheboygan Falls parcel

Proposed Change(s) In Use or Operation: FUTURE HOME OF SIGN ME UP OF Wisconsin, LLC

BUILDINGS:

Type of Existing Structures: N/A

Type of Proposed Structures: single story commercial structure PER submitted

Contractor: Quarius . Architect or Engineer: J.B. Site Design + Schematics Engineering

A Platted Survey by a Registered Land Surveyor is required. The survey shall show location of existing and proposed structures, lot dimensions, building set back dimensions, elevations of building top of block and elevations at the corners of the lot, delineation of any easements or encroachments including utility easements, street frontage labeled with street names, adjacent public ways, off street parking, loading areas, and driveways. In addition to this subject property information, the platted survey shall show adjacent lot elevations and show any abutting structures within fifty (50) feet of the subject site. The platted survey should incorporate a landscape plan required under the City landscape ordinance.

Additional Information may be required by the Plan Commission, City Common Council, City Engineer, Zoning Administrator, Building, Heating, or Electrical Inspectors.

