

CITY OF SHEBOYGAN FALLS

Sign Permit Application

Submit this form and the required plans to the City Clerk's office.

Section 1: Applicant Information

<i>Applicant's full name</i>		<i>Phone number</i>	
<i>Business name</i>		<i>Phone number</i>	
<i>Business address</i>	<i>City</i>	<i>State</i>	<i>Zip</i>

Section 2: Property Information

<i>Property owner's name</i>		<i>Phone number</i>	
<i>Property owner's address</i>	<i>City</i>	<i>State</i>	<i>Zip</i>
<i>Parcel number</i>	<i>Current zoning classification</i>		

Section 3: Sign Company Information

<i>Sign company name</i>		<i>Phone number</i>	
<i>Sign company address</i>	<i>City</i>	<i>State</i>	<i>Zip</i>

Section 4: Signage Information

PROJECT TYPE:

New Alteration Addition Repair Raze Move Other: _____

USEAGE:

Permanent Seasonal Other: _____

SIGN TYPE:

Wall Pole Ground Roof Window Door Other: _____

ILLUMINATION:

Internally Externally None

SPECIFICATIONS:

Height - _____ feet Width - _____ feet Sign face - _____ square feet

Is the sign double sided? Yes No

If applicable, please provide the window and/or door dimensions.

Window height - _____ feet Window width - _____ feet

Door height - _____ feet Door width - _____ feet

LETTERING:

Size - _____ Color - _____

MATERIALS TO BE USED:

EXISTING SIGNAGE:

Height - _____ feet Width - _____ feet Sign face - _____ square feet

Location: _____

Height - _____ feet Width - _____ feet Sign face - _____ square feet

Location: _____

COST:

Total cost of signage: \$_____

Section 5: Other

Along with this application, you must provide the following per City Code § 365-21(O)(3):

- A site plan showing the location of the building, structure, or lot to which the sign is to be attached or erected, and showing the position of the sign in relation to nearby buildings, structures, and property lines. The site plan shall include photographs of the buildings and/or site of the proposed sign, including adjoining properties.
- A drawing of the plan showing design of the sign, lettering, colors, materials to be used, illumination, and mean of attachment to the building or ground.
- Written approval of an adjoining property owner if the servicing of a sign will require access from such adjoining property or adjoining building.

If the property is located in the Historic District, the Historic Preservation Commission will need to approve any and all signage to be installed.

Signature of applicant: _____ Date: _____