City of SHEBOYGAN FALLS

PROPERTY OWNER PERMIT TO EXCAVATE IN THE PUBLIC RIGHT-OF-WAY

Permit # : _____
Date Issued: _____
Expires: _____
Date of Payment: _____

Failure to obtain a permit is subject to a $1000 fine.

Applicant Information

☐ **Facility Owner** ☐ **Property Owner** ☐ **Contractor**

Name (print): _____ Company: _____

Address: _____ Telephone: _____ Fax: _____

_____ e-mail: _____

Applicant Signature: _____ **Date:** _____

Location of Work

Address: _____

Lot #/Subdivision: _____ Tax Key No.: _____

Street: _____ From: _____ To: _____

Decsription of Work

☐ **New** ☐ **Replacement** ☐ **Repair** ☐ **Abandonment / Removal**

General Description: _____

Estimated start date: _____ Estimated completion date : _____

Utility Construction (Type):

- ☐ Gas
- ☐ Electric
- ☐ Telephone / Fiber Optic
- ☐ Cable TV
- ☐ Utility Pole
- ☐ Sanitary Sewer
- ☐ Storm Sewer
- ☐ Water

Utility Construction (Description):

- ☐ Main Line (Size: _____")
- ☐ Service/Lateral (Size: _____")
- ☐ Tap (Size: _____")
- ☐ Valve (Size: _____")
- ☐ Hydrant

Installation Method

- ☐ Open Cut ☐ Overhead
- ☐ Auger/Bore/Trenchless

Sidewalk / Driveways / Landscaping / Other

- ☐ Sidewalk (at Driveway only)
- ☐ Sidewalk (complete)
- ☐ Driveway Apron (approved by: _____)
- Curb Cut (approved by: _____)

Property Type

- ☐ Owner-Occupied One or Two Family Property
- ☐ Commercial or Other

Type(s) of existing surfaces that will be damaged: ☐ Asphalt pavt. ☐ Concrete pavt. ☐ Curb/Gutter ☐ Sidewalk ☐ Grass

Surface Restoration Requirements *(To be determined by City prior to issuing permit)*

Required under this permit: ☐ **Temporary** ☐ **Permanent** ☐ **None**

Material(s): ☐ ____" Asphalt ☐ ____" Concrete ☐ ____" Base Aggregate 1-1/4 Inch ☐ Grass / Other:

Backfill Requirements: ☐ Excavated Material ☐ Compacted Granular ☐ Aggregate Slurry

Additional Requirements *(Department use only)*

- ☐ Construction Plan/Sketch
- ☐ Certificate of Insurance
- ☐ Performance Bond
- ☐ Erosion Control Permit
- ☐ Other :
- ☐ Sewer/Water Permit
- ☐ Street Occupancy Permit
- ☐ Council Approval

☐ **Pre-Inspection** ☐ **Inspection**

Department of Public Works must be notified 4 working hours prior to requested time of inspection (920) 467-7901 ext 302.

Additonal Notes: _____

Work Zone Traffic Control Requirements

☐ CONTACT SHEBOYGAN FALLS POLICE DEPARTMENT

Type of Street:

- ☐ Arterial
- ☐ Collector
- ☐ Local

Proposed Traffic Control:

- ☐ MUTCD Page(s) _____
- ☐ WDOT Manual Page(s) _____
- ☐ Other (attach plan)

Additional Requirements: _____

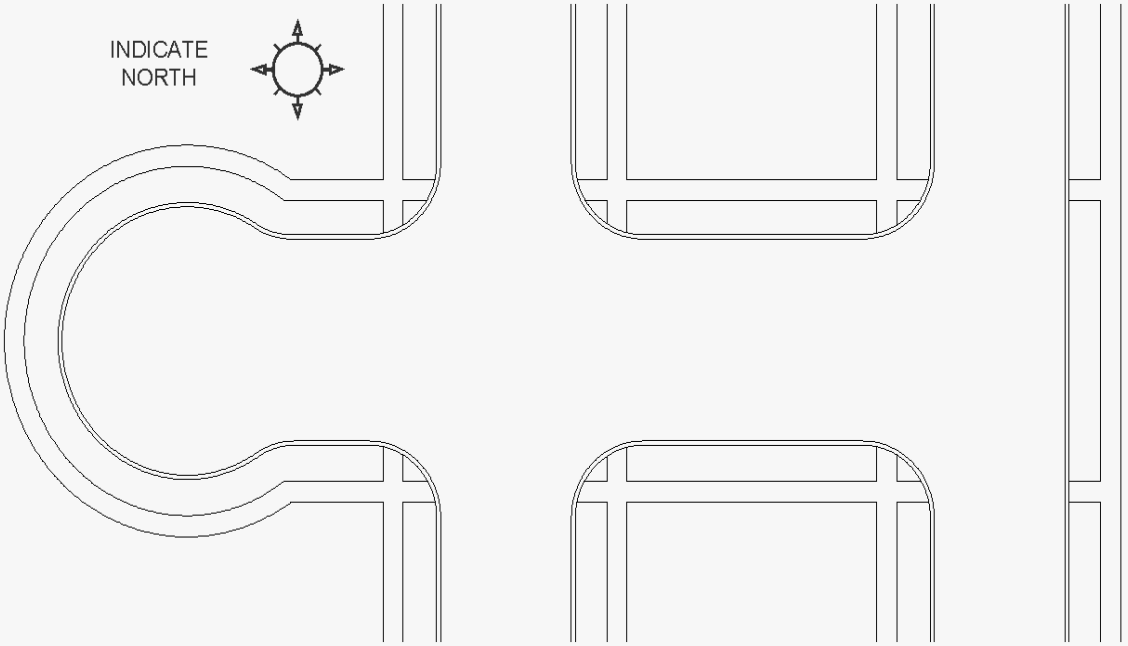
Approved by: **Date:**

FIELD NOTES *(Department use only)*

Surface Restoration: ☐ **TEMPORARY** ☐ **PERMANENT**

Backfill Material(s) Used: ☐ Excavated Material ☐ Compacted Granular ☐ Aggregate Slurry ☐ Flowable Fill

Surface Material(s) Used: ***Thickness:***



Existing Surface(s):

- ☐ Concrete
- ☐ Asphalt
- ☐ Asph./Conc.
- ☐ Gravel
- ☐ Grass
- ☐ Other: _____

Size of Excavation(s)

_____ ft. x _____ ft.
_____ ft. x _____ ft.
_____ ft. x _____ ft.
_____ ft. x _____ ft.
_____ ft. x _____ ft.
_____ ft. x _____ ft.

Inspection: ☐ **N/A** Inspected By: _____ Date: _____ ☐ Pictures taken

Measured Quantities:

Sidewalk Removed: (_____ ft) x (_____ ft) = _____ Sq. Ft.

Sidewalk Constructed: (_____ ft) x (_____ ft) = _____ Sq. Ft.

Inspector to describe what work was performed: _____

This permit approval is subject to the following conditions:

1. Permittee is responsible to obtain any further permits that may be required for this project.
2. Permittee shall install the proposed facilities as shown on the plan(s) that were submitted to the City of Sheboygan Falls.
3. The field representative shall have a copy of the approved permit on-site at all times.
4. Any facilities installed as part of this permit shall be installed at least 5 feet from all existing city facilities, wherever feasible.
5. This permit is subject to IMMEDIATE REVOCATION and/or issuance of a MUNICIPAL CITATION if conditions of the permit are not met.
6. This permit is subject to IMMEDIATE REVOCATION if unfavorable traffic conditions develop during the period the obstruction is permitted.

This permit is issued to the applicant upon payment of the permit fee and is expressly limited to the location and type described herein. The applicant, in exchange for receiving this permit, warranties that all street excavations shall be performed in conformity to City ordinance, standards and specifications, be properly barricaded and lighted, and be performed in a workmanlike manner. In the event that the City Specifications and/or permit conditions are not followed, the applicant agrees to assume liability for any costs incurred by the City for corrective work required to bring the subject area into compliance with said Specifications. By applying for and accepting this permit, permit holder agrees to assume liability for any and all damages resulting from his occupancy, use or excavation of the street or premises. No work shall commence prior to approval of this permit by the Department of Public Works.

The applicant shall make all permanent or temporary repairs to any/all excavations caused by the work done herein as directed by the City. All repairs shall be done in accordance with standards and specifications in place at the time this permit is issued. My signature, as the applicant/permitee, acknowledges that I have read the above, understand the same and agree to be bound by the terms herein.

APPROVED BY: _____ **DATE:** _____

(DPW Field Supervisor)